

## **Key Officials Attending Meeting**

Jerry B. Adger,  
Agency Director 803-734-9278

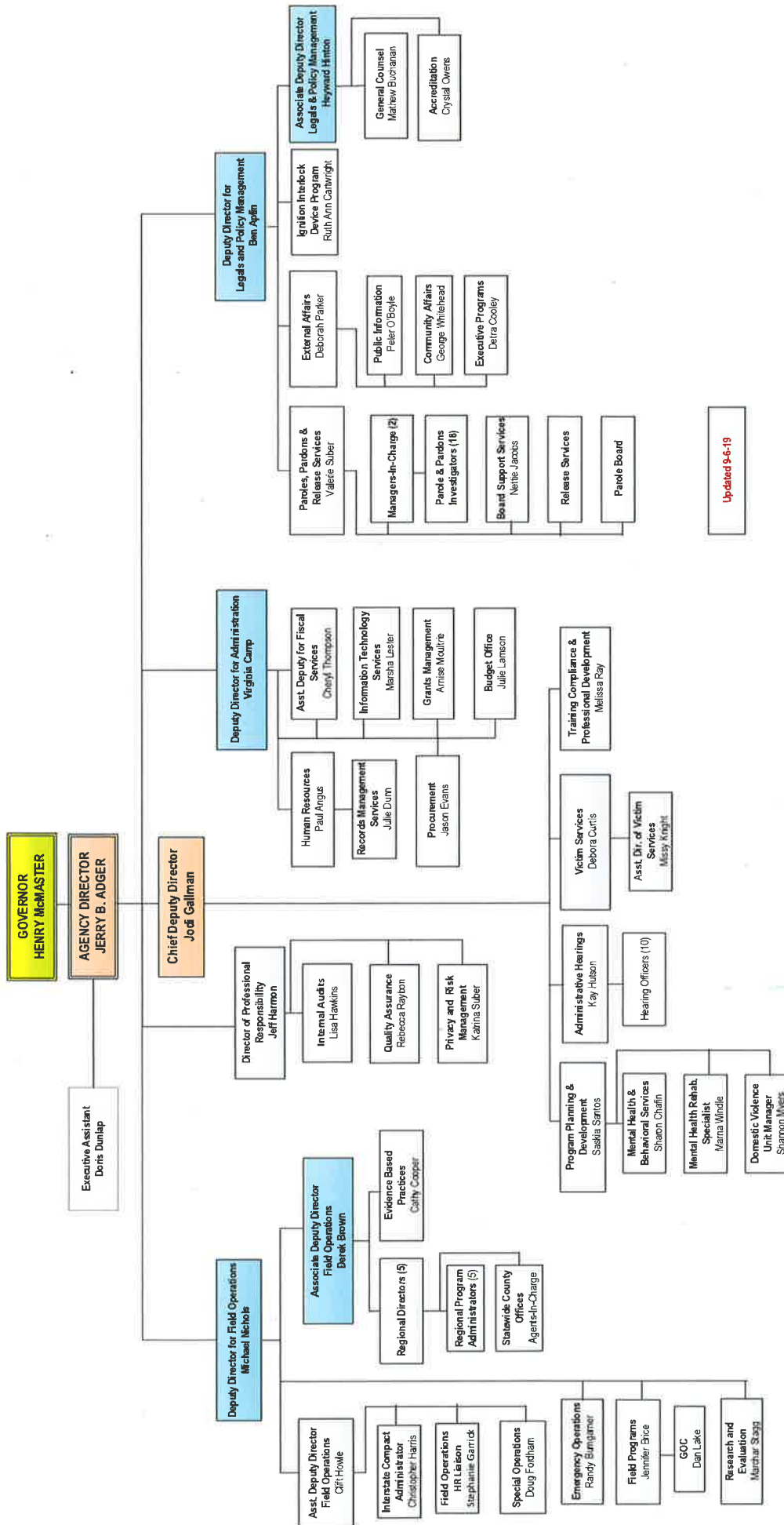
Jodi Gallman,  
Chief Deputy Director 803-734-9284

Michael Nichols,  
Deputy Director for Field Operations 803-734-9246

Virginia J. Camp,  
Deputy Director for Administration 803-734-7135

Ben Aplin,  
Deputy Director for Legals and Policy Management 803-734-9279

Deborah Parker,  
Director of External Affairs 803-734-0048



**S.C. Department of Probation, Parole & Pardon Services**  
**FY 20-21 Budget Priorities Summary**

Priority Number	Priority Title ~Program~	Priority Description ~Decision Packages~	Funding				FTE's	
			Non-Recurring	State Recurring	Other Recurring	Federal	Total Requested	State Other FTEs
1	Sentencing Reform	<b>Mental Health Specialist Caseload Program</b> The purpose of the Mental Health Program is to 1) improve access to standardized screening and assessment tools; 2) create collaborative comprehensive case management plans that address criminogenic needs; and 3) coordinate wraparound services that establish stability for offenders living with mental illness.		804,575			804,575	13
2	Parole Board Operations	<b>Enhancing the Parole Board Decision Making Process</b> The Parole/Pardons Investigations Area is a result of the Agency removing the parole and pardon investigations from Field Operations and creating a unit of OSS to complete these administrative investigations. The work previously completed by 46 counties is now delegated to 18 Investigator/OSS. While the area is still in its first year, this area has benefited the Agency by freeing Agents to complete CI-related duties, increased the consistency in investigations and centralized the operations of the Pardons, Pardons and Release Services. Fully staffing the Parole/Pardon Investigations Area as well as the Release Coordination Area will allow the Agency to review and upload an increased percentage of sentencing documents.		905,062			905,062	12
3	Parole Board Operations	<b>Expansion of Inmate Release Services</b> SCDPPPS aims to increase the number of inmates released to supervision with completed risk-needs assessments by hiring additional Examinations and Release Services staff. Providing this information to supervising agents will enhance the safe and responsible release of inmates to the public. The approval of new staff in this area will also enable the agency to operate additional parole hearing videoconferencing sites to include every institution in SCDC. This improvement would greatly reduce, if not eliminate, the need for SCDC to transport inmates to parole hearings.		1,036,269			1,036,269	13
4	Sentencing Reform	<b>Agency Fleet Replacement Plan</b> The Agency currently has 118 vehicles in its fleet at an average base monthly lease rate of \$57.35. These vehicles were purchased in 2014 under an MOU between State Fleet Management (SFM) and the Department and included administrative and insurance costs. Unfortunately, the lease agreement has come to fruition with an increased average of \$502 per vehicle per month and for officer safety, these vehicles must be replaced.		625,672			625,672	-
5	Offender Supervision	<b>Sworn Officer Performance Pay Plan</b> The Department is requesting a total of \$2,085,300 for the retention of C1 Certified Agents. The biggest challenge for the Department is retaining experienced agents. The agent's Recruitment and Retention Pay plan is needed in an effort to provide a milestone pay increase for Class 1 Certified law enforcement staff in JC class while providing an incentive for trained, seasoned agents to remain with the Agency. It also serves as a solution for the Department's Agent retention challenges, as well as enhances the Department's ability to be competitive with other Law Enforcement Agencies and entities.		2,085,300			2,085,300	-

**S.C. Department of Probation, Parole & Pardon Services**  
**FY 20-21 Budget Priorities Summary**

			Funding					FTE's	
Priority Number	Priority Title ~Program~	Priority Description ~Decision Packages~	Non-Recurring	State Recurring	Other Recurring	Federal	Total Requested	State	Other FTEs
6	Offender Supervision	<b>Requesting of 20 State FTEs for IT, and Realignment &amp; Expansion of existing programs</b> SCDPPPS is requesting 10 FTEs in an effort to provide technical functions that are outside of the scope for current shared services and require specialized skillsets to ensure expeditious of IT infrastructure projects for day-to-day operations and critical business needs. SCDPPPS received funding for these positions in FY 20, but did not request the FTEs. Additionally, the Department requests 10 FTEs to support and enhance the SCDPPPS goal of increasing specialized caseloads for the domestic violence and sex offender populations. By providing unique training to Agents for unique offender populations, SCDPPPS is able to better protect public safety utilizing the specialized knowledge of its expertly trained staff.					-	20	20
7	Sentencing Reform	<b>Alston Wilkes Society ~ (\$750,000)</b> These funds are being used to help with housing, job placement assistance, clothing, food, transportation, birth certificates & state ID's for offenders who are on state probation and parole.		750,000			750,000		
8	Offender Supervision	<b>Increase in TORT rate ~ (\$562,592)</b> SCDPPPS received information on November 25, 2019, from the SC State Fiscal Accountability Authority that its TORT Insurance will be increased for Fiscal Year 21 by 152%. This amount will have a significant impact on SCDPPPS recurring budget. PPP will not be able to sustain this amount at current level and will need to request \$562,592 for FY 21, in additional state funds.		562,592			562,592		
<b>FY 2020-21</b>			Non-Recurring	Recurring	Other Recurring	Federal	Total Requested	State	Other
			-	6,769,470	-	-	6,769,470	58	-

AGENCY NAME:	South Carolina Department of Probation, Parole & Pardon Services		
AGENCY CODE:	N080	SECTION:	66



## Fiscal Year 2020-21 Agency Budget Plan

### FORM A - BUDGET PLAN SUMMARY

<b>OPERATING REQUESTS (FORM B1)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b>	
	<input checked="" type="checkbox"/>	Requesting General Fund Appropriations.
	<input type="checkbox"/>	Requesting Federal/Other Authorization.
	<input type="checkbox"/>	Not requesting any changes.
<b>NON-RECURRING REQUESTS (FORM B2)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b>	
	<input type="checkbox"/>	Requesting Non-Recurring Appropriations.
	<input type="checkbox"/>	Requesting Non-Recurring Federal/Other Authorization.
	<input checked="" type="checkbox"/>	Not requesting any changes.
<b>CAPITAL REQUESTS (FORM C)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b>	
	<input type="checkbox"/>	Requesting funding for Capital Projects.
	<input checked="" type="checkbox"/>	Not requesting any changes.
<b>PROVISOS (FORM D)</b>	<b>For FY 2020-21, my agency is (mark "X"):</b>	
	<input type="checkbox"/>	Requesting a new proviso and/or substantive changes to existing provisos.
	<input type="checkbox"/>	Only requesting technical proviso changes (such as date references).
	<input checked="" type="checkbox"/>	Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
<b>PRIMARY CONTACT:</b>	Virginia J. Camp	803-734-7135	Virginia.camp@ppp.sc.gov
<b>SECONDARY CONTACT:</b>	Debbie Parker	803-734-0048	Deborah.Parker@ppp.sc.gov

I have reviewed and approved the enclosed FY 2020-21 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
<b>SIGN/DATE:</b>		
<b>TYPE/PRINT NAME:</b>	Jerry B. Adger	Agency Director

*This form must be signed by the agency head – not a delegate.*

<b>AGENCY NAME:</b>	South Carolina Department of Probation, Parole and Pardon Services		
<b>AGENCY CODE:</b>	N080	<b>SECTION:</b>	66

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<div style="border: 1px solid black; padding: 2px;">1</div> <i>Provide the Agency Priority Ranking from the Executive Summary.</i>																				
<b>TITLE</b>	<div style="border: 1px solid black; padding: 2px;">Mental Health Specialist Caseload Program</div> <i>Provide a brief, descriptive title for this request.</i>																				
<b>AMOUNT</b>	<div style="border: 1px solid black; padding: 2px;"> <b>General: 804,575</b>  <b>Federal:</b>  <b>Other:</b>  <b>Total: 804,575</b> </div> <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>																				
<b>NEW POSITIONS</b>	<div style="border: 1px solid black; padding: 2px;">13 New FTEs</div> <i>Please provide the total number of new positions needed for this request.</i>																				
<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<div style="border: 1px solid black; padding: 2px;"> <b>Mark "X" for all that apply:</b> <table style="width: 100%; border-collapse: collapse;"> <tr><td><input type="checkbox"/></td><td>Change in cost of providing current services to existing program audience</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Change in case load/enrollment under existing program guidelines</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated program change in service levels or areas</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Proposed establishment of a new program or initiative</td></tr> <tr><td><input type="checkbox"/></td><td>Loss of federal or other external financial support for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Exhaustion of fund balances previously used to support program</td></tr> <tr><td><input type="checkbox"/></td><td>IT Technology/Security related</td></tr> <tr><td><input type="checkbox"/></td><td>Consulted DTO during development</td></tr> <tr><td><input type="checkbox"/></td><td>Related to a Non-Recurring request – If so, Priority # _____</td></tr> </table> </div>	<input type="checkbox"/>	Change in cost of providing current services to existing program audience	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____
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<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<div style="border: 1px solid black; padding: 2px;"> <b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b> <table style="width: 100%; border-collapse: collapse;"> <tr><td><input type="checkbox"/></td><td>Education, Training, and Human Development</td></tr> <tr><td><input type="checkbox"/></td><td>Healthy and Safe Families</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Maintaining Safety, Integrity, and Security</td></tr> <tr><td><input type="checkbox"/></td><td>Public Infrastructure and Economic Development</td></tr> <tr><td><input type="checkbox"/></td><td>Government and Citizens</td></tr> </table> </div>	<input type="checkbox"/>	Education, Training, and Human Development	<input type="checkbox"/>	Healthy and Safe Families	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security	<input type="checkbox"/>	Public Infrastructure and Economic Development	<input type="checkbox"/>	Government and Citizens										
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<b>AGENCY NAME:</b>	<b>South Carolina Department of Probation, Parole and Pardon Services</b>		
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#### ACCOUNTABILITY OF FUNDS

2020 Strategic Plan Objective 4.4.2: Implement a multi-disciplined mental health specialized supervision program and increase the number of mental health Agents from one to five by June 2021.

SCDPPPS aims to grow its Mental Health Program with increased staff. The use of these funds will be evaluated using data retrieved from the ongoing assessment of this program.

*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

#### RECIPIENTS OF FUNDS

These funds would be used for SCDPPPS Mental Health employees and to bolster a cost sharing initiative with the Department of Mental Health.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

#### JUSTIFICATION OF REQUEST

The purpose of the Mental Health Program is to 1) improve access to standardized screening and assessment tools; 2) create collaborative comprehensive case management plans that address criminogenic needs; and 3) coordinate wraparound services that establish stability for offenders living with mental illness.

Currently, only offenders with severe mental illness in Richland County are being supervised by a specially trained Agent. This plan will allow for the expansion of the program to seven additional counties and will increase the number of eligible offenders supervised under the specialized program from 6% to 27%.

Not receiving these funds will prevent SCDPPPS from expanding the program and decrease the Department's ability to thoroughly supervise mentally ill offenders through supportive, hand-tailored supervision strategies. Examples of such strategies are more frequent and intensive contacts, intervening to deter violations, and the monitoring of stability and medication usage.

Existing SCDPPPS FTE vacancies are already accounted for and are being used in other successful programs. Reducing FTEs in other areas could potentially reduce productivity.

#### **Total Program**

Based on population projections, 13 positions are needed to have Mental Health Caseloads in a combination of urban and rural counties.

- 6 mental health agents
- 4 Department of Mental Health liaisons
- 1 hearing officer
- 1 mental health unit manager
- 1 pre-release coordinator

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**Charleston**

Based on population projections, Charleston needs 3 positions to implement a Mental Health Caseload.

- 2 mental health agents
- 1 Department of Mental Health liaison

**Clarendon and Sumter**

Based on population projections, Clarendon/Sumter needs 2 positions to implement a Mental Health Caseload.

- 1 mental health agent
- 1 Department of Mental Health liaison

**Darlington and Florence**

Based on population projections, Darlington/Florence needs 2 positions to implement a Mental Health Caseload.

- 1 mental health agent
- 1 Department of Mental Health liaison

**Spartanburg and Union**

Based on population projections, Spartanburg/Union needs 3 positions to implement a Mental Health Caseload.

- 2 mental health agents
- 1 Department of Mental Health liaison

Positions	Class Code	Number of Positions	Personal		Operational	Total	Overall
			Salary	Fringe	Yearly Reoccurring*	By Position	Total
Agent	JC33	6	\$42,054	\$18,083	\$11,570	\$71,707	\$430,243
Unit Manager	JC35	1	\$62,607	\$26,921	\$11,570	\$101,098	\$101,098
Hearing Officer	AD55	1	\$51,592	\$22,185	\$11,570	\$85,347	\$85,347
Release Coordinator	AH30	1	\$36,512	\$14,605	\$11,570	\$62,687	\$62,687
DMH Liaisons		4	\$21,500	\$9,030	\$770	\$31,300	\$125,200
<b>Total</b>		<b>13</b>					<b>\$804,575</b>

\*Vehicle and Cell Phones

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*



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## **FORM B1 – RECURRING OPERATING REQUEST**

	<b>2</b> <i>Provide the Agency Priority Ranking from the Executive Summary.</i>
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<b>TITLE</b>	<b>Enhancing the Parole Board Decision Making Process</b> <i>Provide a brief, descriptive title for this request.</i>
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<b>AMOUNT</b>	<b>General: \$905,062</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$905,062</b> <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
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<b>NEW POSITIONS</b>	<b>12 New FTEs</b> <i>Please provide the total number of new positions needed for this request.</i>
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<b>ACCOUNTABILITY OF FUNDS</b>	<p>2015-2020 Strategic Plan Objective 2.4.4: Increase the number of sentencing documents uploaded in the Parole Information Center (PIC) for parole consideration and release by 50% by June 2020.</p> <p>All of these process improvements will aid in the Department's effort to comply with the recent recommendations made by the Legislative Audit Council in its August 2019 "A Limited Review of the S.C. Department of Corrections [SCDC]" to improve communication with SCDC on methods to safely release eligible inmates to the public.</p> <p><i>What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?</i></p>
	<p>The funds requested will cover the personnel and operating costs of the additional positions required to carry out essential core duties of investigators as well as the additional/enhanced duties.</p> <p><i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i></p>
<b>JUSTIFICATION OF REQUEST</b>	<p>An essential component of the Department's structure which helps it to satisfy several key elements of its mission is the Division of Paroles, Pardons and Release Services (PPRS). PPRS is responsible for the operation and support of the Board, as well as the coordination of the safe release of inmates from the S.C. Department of Corrections (SCDC) to the Department's release programs. The Parole/Pardon Investigations Area of PPRS is a result of the Agency removing the parole and pardon investigations from Field Operations and creating a unit of Offender Supervision Specialists (OSS) to complete these administrative investigations. The work previously completed by 46 counties is now delegated to 18 Investigators/OSS. While this area is still in its first year, it has benefited the Agency by freeing Agents to complete law enforcement related duties, increased the consistency in investigations and centralized the operations of the Paroles, Pardons and Release Services.</p> <p>Fully staffing the Parole/Pardon Investigations Area as well as the Release Coordination Area will allow the Agency to review and upload an increased percentage of sentencing documents into the Department's Parole Information Center (PIC). Currently, due to limited staffing, SCDPPPS uploads documents regarding violent convictions for the Subsequent Violent Offender (SVO) review well after inmates have served a large portion of their sentence. Increased staffing will allow for the coordination of not only SVO Reviews but for reviews of No-Parole Cases where the parole-status is at question earlier in the inmate's sentence, before he/she has any expectancy of a parole hearing. The increased staffing will also allow the Agency to upload documents regarding mandatory releases to ensure the sentence has been entered properly and that the special</p>

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conditions ordered by the Court are included as a part of the supervision plan. Finally, the increase in Investigations staffing will allow for Level 2 and Level 3 investigators to be thoroughly trained in complicated matters, such as sentence structure and parole eligibility- leading to greater efficiency of the parole process.

\*Note: We have requested that Northpointe/Equivant research the possibility of a risk assessment for pardons. If we are able to secure such a tool, we will be able to implement evidence-based practices into the pardon process by providing the Board with information regarding the pardon applicant's likelihood to commit a new offense after pardon.

If funds are not received, the Parole/Pardon Investigator position will continue in its current role, without the enhanced duties listed above.

Personnel Request-Parole Board Support Services					Yearly Recurring				
Area	Functional	Title	Class Code	Band	Salary	Fringe (42%)	Total Salary	# Positions	Total Cost
RC	MIC of Release Coordination	Prog Coordinator 2	AH40	6	\$58,086.00	\$24,396.12	\$82,482.12	1	\$82,482.12
RC	RC Program Assistant	Program Assistant	AH30	4	\$39,228.00	\$16,475.76	\$55,703.76	1	\$55,703.76
I&E	Investigations Manager	PPLE Manager I	JC34	5	\$47,734.00	\$20,048.28	\$67,782.28	1	\$67,782.28
I&E	PP Investigator II	OSS	AH30	4	\$43,228.00	\$18,155.76	\$61,383.76	6	\$368,302.56
I&E	PP Investigator III	OSS	AH30	4	\$47,228.00	\$19,835.76	\$67,063.76	3	\$201,191.28
					\$235,504.00	\$98,911.68	\$334,415.68	12	\$775,462.00
Recurring Operating Request # Vehicles					\$10,800.00	\$98,911.68		12	\$129,600.00
									<b>\$905,062.00</b>

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## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>3</b>	<i>Provide the Agency Priority Ranking from the Executive Summary.</i>
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<b>TITLE</b>	<b>Expansion of Inmate Release Services</b> <i>Provide a brief, descriptive title for this request.</i>
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<b>AMOUNT</b>	<b>General: \$1,036,269</b> <b>Federal:</b> <b>Other:</b> <b>Total: \$1,036,269</b> <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
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<b>NEW POSITIONS</b>	<b>13 New FTEs</b> <i>Please provide the total number of new positions needed for this request.</i>
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<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b> <table style="width: 100%;"> <tr><td><input checked="" type="checkbox"/></td><td>Change in cost of providing current services to existing program audience</td></tr> <tr><td><input type="checkbox"/></td><td>Change in case load/enrollment under existing program guidelines</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated program change in service levels or areas</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Proposed establishment of a new program or initiative</td></tr> <tr><td><input type="checkbox"/></td><td>Loss of federal or other external financial support for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Exhaustion of fund balances previously used to support program</td></tr> <tr><td><input type="checkbox"/></td><td>IT Technology/Security related</td></tr> <tr><td><input type="checkbox"/></td><td>Consulted DTO during development</td></tr> <tr><td><input type="checkbox"/></td><td>Related to a Non-Recurring request – If so, Priority # _____</td></tr> </table>	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____
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<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b> <table style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>Education, Training, and Human Development</td></tr> <tr><td><input type="checkbox"/></td><td>Healthy and Safe Families</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Maintaining Safety, Integrity, and Security</td></tr> <tr><td><input type="checkbox"/></td><td>Public Infrastructure and Economic Development</td></tr> <tr><td><input type="checkbox"/></td><td>Government and Citizens</td></tr> </table>	<input type="checkbox"/>	Education, Training, and Human Development	<input type="checkbox"/>	Healthy and Safe Families	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security	<input type="checkbox"/>	Public Infrastructure and Economic Development	<input type="checkbox"/>	Government and Citizens
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AGENCY NAME:

South Carolina Department of Probation, Parole and Pardon Services

AGENCY CODE:

N080

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**ACCOUNTABILITY  
OF FUNDS**

**2015-2020 Strategic Plan Objective 1.1.3:** Increase the number of inmates released to supervision with completed risk and needs assessments by 20% by June 2021.

Currently Parole Examiners only conduct pre-release interviews for inmates who are being considered for parole. They also facilitate hearings at eight designated SCDC facilities. Increasing the number of Parole Examiners and supporting Management will allow the Examiner position to expand duties to include Pre-release interviews of inmates who are being released to the Agency's mandatory release programs (Community Supervision, Supervised Re-entry, and Supervised Furlough II). This will also allow us to facilitate hearings at each of the SCDC facilities, minimizing the need for inmate transport for parole hearings.

Current Duties	Enhanced Duties
Pre-parole Screening	
Pre-parole interview	<b>Release-Ready Interview</b>
Pre-parole COMPAS Assessments	<b>Release-Ready COMPAS Assessments</b>
Parole Case Evaluation	
Parole Case Summary Preparations	
Hearing Site Facilitation	<b>Additional Hearing Site Facilitation</b>
Inmate Releases	<b>Enhanced Responsible Release Procedures</b>

*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

**RECIPIENTS OF  
FUNDS**

The funds requested will cover the personnel and operating costs of the additional positions required to carry out the additional/enhanced duties.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

### JUSTIFICATION OF REQUEST

The S.C. Department of Probation, Parole and Pardon Services' (the Department's) core mission is to prepare offenders under its supervision toward becoming productive members of the community; to provide assistance to crime victims, the courts, and the Board of Pardons and Paroles (the Board); and to protect public trust and safety. Consistent with recent recommendations made by the Legislative Audit Council in its August 2019 "A Limited Review of the S.C. Department of Corrections [SCDC]", the S.C. Department of Probation, Parole and Pardon Services (SCDPPPS) endeavors to improve communication with SCDC on methods to safely and responsibly release eligible inmates to our release programs.

Prior to parole consideration, each inmate is interviewed by a Parole Examiner and a risk-needs assessment is conducted. Along with the investigation, the Board is also provided with information regarding the inmate's likelihood to commit a new criminal offense and information regarding the inmate's criminogenic needs. Currently Parole Examiners serve an average of 2,800 release documents annually. Due to SCDPPPS staff levels, only 1,000 of those inmates—parolees—have the benefit of hands-on communication with agency staff and the benefit of pre-release case planning through the use of the reentry risk-needs assessment. SCDPPPS is not currently equipped with the staff levels necessary to complete these important and useful assessments on inmates who leave SCDC through mandatory release programs—non-parolees.

SCDPPPS aims to increase the number of inmates released to supervision with completed risk-needs assessments by hiring additional Examinations and Release Services staff. Providing this information to supervising agents will enhance the safe and responsible release of inmates to the public. The approval of new staff in this area will also enable the agency to operate additional parole hearing videoconferencing sites to include every institution in SCDC. This improvement would greatly reduce, if not eliminate, the need for SCDC to transport inmates to parole hearings. In order to increase public and staff safety and to enhance and improve the release process, SCDPPPS requests funding for the expansion of inmate release services.

If funds are not received, the Parole Examiner position will continue in its current capacity, without the enhanced duties described above. Inmates being released to mandatory supervision programs will be released without pre-release interviews and COMPAS risk-needs assessments. The eight parole hearing sites will be maintained at the current status and inmate transportation by SCDC will be unchanged.

Personnel Request - Expansion of Inmate Release Services					Yearly Recurring				
Area	Functional	Title	Class Code	Band	Salary	Fringe (42%)	Total Salary	# Positions	Total Cost
I&E	Parole/Release Examiner	PPLEO II	JC33	5	\$47,734.00	\$20,048.28	\$67,782.28	9	\$610,040.52
I&E	MIC of I&E - Midlands	PPLE Manager II	JC35	6	\$58,086.00	\$24,396.12	\$82,482.12	1	\$82,482.12
I&E	Examinations Manager	PPLE Manager I	JC34	5	\$47,734.00	\$20,048.28	\$67,782.28	3	\$203,346.84
					\$153,554.00	\$64,492.68	\$218,046.68	13	\$895,869.48
Recurring Operating Request		# Vehicles			\$10,800.00			13	\$140,400.00
									\$1,036,269.48

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*



<b>AGENCY NAME:</b>	South Carolina Department of Probation, Parole and Pardon Services		
<b>AGENCY CODE:</b>	N080	<b>SECTION:</b>	66

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<div style="border: 1px solid black; padding: 2px;">4</div> <i>Provide the Agency Priority Ranking from the Executive Summary.</i>
<b>TITLE</b>	<div style="border: 1px solid black; padding: 2px;">Agency Fleet Replacement Plan</div> <i>Provide a brief, descriptive title for this request.</i>
<b>AMOUNT</b>	<div style="border: 1px solid black; padding: 2px;"> <b>General: 625,672</b>  <b>Federal:</b>  <b>Other:</b>  <b>Total: 625,672</b> </div> <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>
<b>NEW POSITIONS</b>	<div style="border: 1px solid black; padding: 2px;">None</div> <i>Please provide the total number of new positions needed for this request.</i>
<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<div style="border: 1px solid black; padding: 2px;"> <b>Mark "X" for all that apply:</b>  <input checked="" type="checkbox"/> Change in cost of providing current services to existing program audience  <input type="checkbox"/> Change in case load/enrollment under existing program guidelines  <input type="checkbox"/> Non-mandated change in eligibility/enrollment for existing program  <input type="checkbox"/> Non-mandated program change in service levels or areas  <input type="checkbox"/> Proposed establishment of a new program or initiative  <input type="checkbox"/> Loss of federal or other external financial support for existing program  <input type="checkbox"/> Exhaustion of fund balances previously used to support program  <input type="checkbox"/> IT Technology/Security related  <input type="checkbox"/> Consulted DTO during development  <input type="checkbox"/> Related to a Non-Recurring request – If so, Priority # _____         </div>
<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<div style="border: 1px solid black; padding: 2px;"> <b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>  <input type="checkbox"/> Education, Training, and Human Development  <input type="checkbox"/> Healthy and Safe Families  <input checked="" type="checkbox"/> Maintaining Safety, Integrity, and Security  <input type="checkbox"/> Public Infrastructure and Economic Development  <input type="checkbox"/> Government and Citizens         </div>
<b>ACCOUNTABILITY OF FUNDS</b>	<div style="border: 1px solid black; padding: 2px;">           2020 Strategic Plan Objective 1.1.5: Replace 13% of vehicles in the Agency's fleet annually to comply with road safety protocols beginning FY 21.             Through support from the State Legislature, SCDPPPS has achieved its goal of reducing the vehicle to Agent ratio to 1:1 (2015-2020 Strategic Plan Objective 1.3.3). The fleet has proven invaluable for increased productivity in daily operations, including community contacts, non-custody transports, in- and out-of-state extraditions, warrant teams,         </div>

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court appearances, response to global positioning system (GPS) alerts, as well as special assignments and emergency deployments.

*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

**RECIPIENTS OF FUNDS**

Agents at the SCDPPPPS.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

**JUSTIFICATION OF REQUEST**

The Agency currently has 118 vehicles in its fleet at an average base monthly lease rate of \$57.35. These vehicles were purchased in 2014 under an MOU between State Fleet Management (SFM) and the Department and included administrative and insurance costs. Unfortunately, the lease agreement has come to fruition with an increased average of \$502 per vehicle, per month and for officer safety, these vehicles must be replaced. To that end, SCDPPPS is requesting to replace these vehicles whose lifespan have ended or will end in Fiscal Year 2021.

SCDPPPS is requesting recurring state funding from the General Assembly to annually replace 13% of its fleet, once vehicles have reached their end-of-life (2020 Strategic Plan Objective 1.1.5).

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	South Carolina Department of Probation, Parole and Pardon Services		
<b>AGENCY CODE:</b>	N080	<b>SECTION:</b>	66

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<div style="border: 1px solid black; padding: 2px;">5</div> <i>Provide the Agency Priority Ranking from the Executive Summary.</i>																				
<b>TITLE</b>	<div style="border: 1px solid black; padding: 2px;">Sworn Officer Performance Pay Plan</div> <i>Provide a brief, descriptive title for this request.</i>																				
<b>AMOUNT</b>	<div style="border: 1px solid black; padding: 2px;"> <b>General: 2,085,300</b>  <b>Federal:</b>  <b>Other:</b>  <b>Total: 2,085,300</b> </div> <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>																				
<b>NEW POSITIONS</b>	<div style="border: 1px solid black; padding: 2px;">No FTEs</div> <i>Please provide the total number of new positions needed for this request.</i>																				
<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<div style="border: 1px solid black; padding: 2px;"> <b>Mark "X" for all that apply:</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30px; text-align: center;"><input checked="" type="checkbox"/></td> <td>Change in cost of providing current services to existing program audience</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Change in case load/enrollment under existing program guidelines</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Non-mandated change in eligibility/enrollment for existing program</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Non-mandated program change in service levels or areas</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Proposed establishment of a new program or initiative</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Loss of federal or other external financial support for existing program</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Exhaustion of fund balances previously used to support program</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>IT Technology/Security related</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Consulted DTO during development</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Related to a Non-Recurring request – If so, Priority # _____</td> </tr> </table> </div>	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____
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<b>AGENCY NAME:</b>	<b>South Carolina Department of Probation, Parole and Pardon Services</b>		
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<b>ACCOUNTABILITY OF FUNDS</b>	<p>2020 Strategic Plan Objective 3.1.1: Create a performance Pay Plan for 100% of sworn personnel.</p> <p>Retaining experienced agents remains a major focus for the department. The Sworn Officer Performance-Based Pay Plan is needed to provide a milestone pay increase for Class 1 Certified law enforcement officers. This plan will provide an incentive for trained, seasoned Agents to remain with the agency. It is the Department's continued goal to recruit and retain experienced, specialized and highly qualified Agents and to offer a competitive law enforcement salary. (2020 Strategic Plan Objectives 3.1.1).</p> <p><i>What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?</i></p>
<b>RECIPIENTS OF FUNDS</b>	<p>Class 1 Certified Agents within the Department of Probation, Parole &amp; Pardon Services</p> <p><i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i></p>
<b>JUSTIFICATION OF REQUEST</b>	<p>The Department requests a total of \$ 2,085,300 to boost the retention of Class 1 Certified Agents. The biggest challenge for the Department is retaining experienced agents. This plan would provide a milestone pay increase for Class 1 Certified law enforcement staff in the JC class while providing an incentive for skilled Agents to remain with the Agency. It also serves as a solution for the Department's Agent retention challenges and increases the Department's ability to be competitive with other Law Enforcement Agencies.</p> <p>If new funds are not available, the Department risks losing experienced Agents and other law enforcement support staff.</p> <p><b>Time Frame of Agents' Departure</b>  <b>07/2017 – 06/2019 - 116 Agents</b></p> <p><b>37.07% (43) left within 3 years</b>  <b>64.66% (75) left within 6 years</b>  <b>71.55% (83) left within 10 years</b></p>

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**SCDPPPS PROBATION AND PAROLE**  
**Agent Recruitment and Retention Pay Plan**  
 Effective 9/2/2020

Class Codes	YEARS OF PPP AGENT EXPERIENCE	\$ Increase *	Budgeted Cost to Include Fringe	Minimum Salary	REQUIREMENTS Training & Performance	
					Training	EPMS Results
JC32	<1	\$1,000	\$ 34,299	\$35,000 \$36,000 C-1	Obtain C-1 Certification and must be current on all required and in-service	N/A
JC32, JC33, JC34 Class (If JC32, will re-class to JC33)	3	10-15%	\$ 417,204	N/A	Must be current on all required and in-service training.	Must be a successful performance rating or higher
JC32, JC33, JC34 Class	6	10-15%	\$ 253,820	N/A	Must be current on all required and in-service training.	Must be a successful performance rating or higher
JC32, JC33, JC34 Class	10	10-15%	N/A	N/A	Must be current on all required and in-service training.	Must be a successful performance rating or higher
JC32, JC 33, JC34 Class	10+	15%	\$ 843,079	N/A	Must be current on all required and in-service training.	Must be a successful performance rating or higher
JC35 & JC36*	N/A	15%	\$ 536,898	N/A	Must be current on all required and in-service training.	Must be a successful performance rating or higher

**\*NOTES:** Total of 1,489,500 + 595,800 = \$2,085,300 based on 10%

Increase may be adjusted due to budgetary restraints and reasons. Increase may not bring salary above pay band maximum.

Increase effective date is based on Agent Career Track experience anniversary date.

Disciplinary actions within one year of the designated increase effective date are not eligible to receive increase until action has been on file for one year.

Does not include Regional Directors

Plan as of 9/04/2019

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	South Carolina Department of Probation, Parole and Pardon Services		
<b>AGENCY CODE:</b>	N080	<b>SECTION:</b>	66

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	6
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Requesting 20 State FTEs for IT, Realignment &amp; Specialization of caseload assignments</b> <i>Provide a brief, descriptive title for this request.</i>
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<b>AMOUNT</b>	<b>General:</b> <b>Federal:</b> <b>Other:</b> <b>Total:</b>
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*What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	<b>20 New FTEs</b> <i>Please provide the total number of new positions needed for this request.</i>
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<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b> <table style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>Change in cost of providing current services to existing program audience</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Change in case load/enrollment under existing program guidelines</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated program change in service levels or areas</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Proposed establishment of a new program or initiative</td></tr> <tr><td><input type="checkbox"/></td><td>Loss of federal or other external financial support for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Exhaustion of fund balances previously used to support program</td></tr> <tr><td><input type="checkbox"/></td><td>IT Technology/Security related</td></tr> <tr><td><input type="checkbox"/></td><td>Consulted DTO during development</td></tr> <tr><td><input type="checkbox"/></td><td>Related to a Non-Recurring request – If so, Priority # _____</td></tr> </table>	<input type="checkbox"/>	Change in cost of providing current services to existing program audience	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____
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<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b> <table style="width: 100%;"> <tr><td><input type="checkbox"/></td><td>Education, Training, and Human Development</td></tr> <tr><td><input type="checkbox"/></td><td>Healthy and Safe Families</td></tr> <tr><td><input type="checkbox"/></td><td>Maintaining Safety, Integrity, and Security</td></tr> <tr><td><input type="checkbox"/></td><td>Public Infrastructure and Economic Development</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Government and Citizens</td></tr> </table>	<input type="checkbox"/>	Education, Training, and Human Development	<input type="checkbox"/>	Healthy and Safe Families	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security	<input type="checkbox"/>	Public Infrastructure and Economic Development	<input checked="" type="checkbox"/>	Government and Citizens
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AGENCY NAME:

South Carolina Department of Probation, Parole and Pardon Services

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**ACCOUNTABILITY  
OF FUNDS****2015-2020 Strategic Plan Objectives:**

1.4.5- Increase the number of measures of the Domestic Violence Case Program.

1.3.1- Increase the successful completion rate of offenders under supervision by the Department.

2.4.3- Increase the numbers of domestic violence & sex offender cases entered into OMS within 24 hours.

*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

**RECIPIENTS OF FUNDS**

The FTEs requested will be in offender supervision programs to enhance the domestic violence and sex offender management programs.

*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

**JUSTIFICATION OF  
REQUEST**

SCDPPPS is requesting 10 IT positions to provide technical functions that are outside of the scope for current shared services and require specialized skillsets. These specialized positions will ensure the expedition of IT infrastructure projects for day-to-day operations and the fulfillment of critical business needs. Historically, the Department has not back-filled positions absorbed by IT shared services. SCDPPPS received some legislative funding for these positions in FY 2020, but did not request the FTEs.

Additionally, the Department requests 10 FTEs to support and enhance the SCDPPPS goal of increasing specialized caseloads for the domestic violence and sex offender populations. By providing unique training to Agents for unique offender populations, SCDPPPS is able to better protect public safety utilizing the specialized knowledge of its expertly trained staff.

*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*

<b>AGENCY NAME:</b>	<b>South Carolina Department of Probation, Parole &amp; Pardon Services</b>		
<b>AGENCY CODE:</b>	<b>N080</b>	<b>SECTION:</b>	<b>66</b>

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<div style="border: 1px solid black; padding: 2px;">7</div> <i>Provide the Agency Priority Ranking from the Executive Summary.</i>																				
<b>TITLE</b>	<div style="border: 1px solid black; padding: 2px;">Alston Wilkes Society</div> <i>Provide a brief, descriptive title for this request.</i>																				
<b>AMOUNT</b>	<div style="border: 1px solid black; padding: 2px;"> <b>General: \$750,000</b>  <b>Federal:</b>  <b>Other:</b>  <b>Total: \$750,000</b> </div> <i>What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.</i>																				
<b>NEW POSITIONS</b>	<div style="border: 1px solid black; padding: 2px;">N/A</div> <i>Please provide the total number of new positions needed for this request.</i>																				
<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<div style="border: 1px solid black; padding: 2px;"> <b>Mark "X" for all that apply:</b> <table style="width: 100%; border-collapse: collapse;"> <tr><td><input type="checkbox"/></td><td>Change in cost of providing current services to existing program audience</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Change in case load/enrollment under existing program guidelines</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated change in eligibility/enrollment for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Non-mandated program change in service levels or areas</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Proposed establishment of a new program or initiative</td></tr> <tr><td><input type="checkbox"/></td><td>Loss of federal or other external financial support for existing program</td></tr> <tr><td><input type="checkbox"/></td><td>Exhaustion of fund balances previously used to support program</td></tr> <tr><td><input type="checkbox"/></td><td>IT Technology/Security related</td></tr> <tr><td><input type="checkbox"/></td><td>Consulted DTO during development</td></tr> <tr><td><input type="checkbox"/></td><td>Related to a Non-Recurring request – If so, Priority # _____</td></tr> </table> </div>	<input type="checkbox"/>	Change in cost of providing current services to existing program audience	<input checked="" type="checkbox"/>	Change in case load/enrollment under existing program guidelines	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program	<input type="checkbox"/>	Non-mandated program change in service levels or areas	<input checked="" type="checkbox"/>	Proposed establishment of a new program or initiative	<input type="checkbox"/>	Loss of federal or other external financial support for existing program	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program	<input type="checkbox"/>	IT Technology/Security related	<input type="checkbox"/>	Consulted DTO during development	<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____
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<input type="checkbox"/>	Consulted DTO during development																				
<input type="checkbox"/>	Related to a Non-Recurring request – If so, Priority # _____																				
<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<div style="border: 1px solid black; padding: 2px;"> <b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b> <table style="width: 100%; border-collapse: collapse;"> <tr><td><input type="checkbox"/></td><td>Education, Training, and Human Development</td></tr> <tr><td><input type="checkbox"/></td><td>Healthy and Safe Families</td></tr> <tr><td><input checked="" type="checkbox"/></td><td>Maintaining Safety, Integrity, and Security</td></tr> <tr><td><input type="checkbox"/></td><td>Public Infrastructure and Economic Development</td></tr> <tr><td><input type="checkbox"/></td><td>Government and Citizens</td></tr> </table> </div>	<input type="checkbox"/>	Education, Training, and Human Development	<input type="checkbox"/>	Healthy and Safe Families	<input checked="" type="checkbox"/>	Maintaining Safety, Integrity, and Security	<input type="checkbox"/>	Public Infrastructure and Economic Development	<input type="checkbox"/>	Government and Citizens										
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<b>AGENCY NAME:</b>	<b>South Carolina Department of Probation, Parole &amp; Pardon Services</b>		
<b>AGENCY CODE:</b>	<b>N080</b>	<b>SECTION:</b>	<b>66</b>

<b>ACCOUNTABILITY OF FUNDS</b>	<p>These funds would be used for some infrastructure needs, but mainly to serve an additional 500 clients statewide who are on state probation or parole.</p>
<p><i>What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?</i></p>	
<b>RECIPIENTS OF FUNDS</b>	<p>Alston Wilkes Society &amp; Offenders who are currently on probation and parole.</p>
<p><i>What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?</i></p>	
<b>JUSTIFICATION OF REQUEST</b>	<p>The Alston Wilkes Society is requesting \$750,000.00 to be used for some infrastructure needs, but mainly to serve an additional 500 clients statewide who are on state probation or parole. These funds would be used to help with housing, job placement assistance, clothing, food, transportation, birth certificates &amp; state ID's. Along with the \$750,000.00 that is already in recurring status in the budget, we would be able to serve a grand total of 1,000 additional citizens in helping them become tax paying citizens.</p>
<p><i>Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.</i></p>	

<b>AGENCY NAME:</b>	South Carolina Department of Probation, Parole & Pardon Services		
<b>AGENCY CODE:</b>	N080	<b>SECTION:</b>	66

## **FORM B1 – RECURRING OPERATING REQUEST**

<b>AGENCY PRIORITY</b>	<b>8</b>
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*Provide the Agency Priority Ranking from the Executive Summary.*

<b>TITLE</b>	<b>Increase in TORT Rate</b>
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*Provide a brief, descriptive title for this request.*

<b>AMOUNT</b>	<b>General: ?</b>  <b>Other:</b> <b>Total: 562,592</b>
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*What is the net change in requested appropriations for FY 2020-21? This amount should correspond to the total for all funding sources on the Executive Summary.*

<b>NEW POSITIONS</b>	
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*Please provide the total number of new positions needed for this request.*

<b>FACTORS ASSOCIATED WITH THE REQUEST</b>	<b>Mark "X" for all that apply:</b>	
	<input checked="" type="checkbox"/>	Change in cost of providing current services to existing program audience
	<input type="checkbox"/>	Change in case load/enrollment under existing program guidelines
	<input type="checkbox"/>	Non-mandated change in eligibility/enrollment for existing program
	<input type="checkbox"/>	Non-mandated program change in service levels or areas
	<input type="checkbox"/>	Proposed establishment of a new program or initiative
	<input type="checkbox"/>	Loss of federal or other external financial support for existing program
	<input type="checkbox"/>	Exhaustion of fund balances previously used to support program
	<input type="checkbox"/>	IT Technology/Security related
	<input type="checkbox"/>	Consulted DTO during development
	Related to a Non-Recurring request – If so, Priority # _____	

<b>STATEWIDE ENTERPRISE STRATEGIC OBJECTIVES</b>	<b>Mark "X" for primary applicable Statewide Enterprise Strategic Objective:</b>	
	<input type="checkbox"/>	Education, Training, and Human Development
	<input type="checkbox"/>	Healthy and Safe Families
	<input type="checkbox"/>	Maintaining Safety, Integrity, and Security
	<input type="checkbox"/>	Public Infrastructure and Economic Development
	<input checked="" type="checkbox"/>	Government and Citizens

AGENCY NAME:	South Carolina Department of Probation, Parole & Pardon Services		
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ACCOUNTABILITY OF FUNDS	<p>SCDPPPS was recently informed by the SC State Fiscal Accountability Authority that its TORT Insurance will be increased for Fiscal Year 21 by 152%. This request was not outlined in the FY 2019-20 Strategic Planning and Performance Measurement template.</p>
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*What specific strategy, as outlined in the FY 2019-20 Strategic Planning and Performance Measurement template of agency's accountability report, does this funding request support? How would this request advance that strategy? How would the use of these funds be evaluated?*

RECIPIENTS OF FUNDS	<p>SCDPPPS State appropriated funds</p>
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*What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?*

JUSTIFICATION OF REQUEST	<p>SCDPPPS received information on November 25, 2019, from the SC State Fiscal Accountability Authority that its TORT Insurance will be increased for Fiscal Year 21 by 152%. This amount will have a significant impact on SCDPPPS recurring budget. PPP will not be able to sustain this amount at current level and will need to request \$562,592 for FY 21, in additional state funds.</p> <p>This is what was shared from the SC State Fiscal Accountability Authority:</p> <p>“The Insurance Reserve Fund (FIR) increased premiums over the past few years and once again are having to do the same this year (effective FY21). One of the reasons for these increases is due to an inadequacy in payments for tort coverage. In analyzing the state tort rates, it was discovered that the insureds that are in the law enforcement category are the most inadequate and therefore the most effected. <b>As a result, PPP's projected overall premium is expected to be an additional \$560,000 or a 152 percent increase in FY21.</b> The new premium rates are not official until approval of the five-member Authority, which we are hoping to take place next month.”</p>
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*Please thoroughly explain the request to include the justification for funds, potential offsets, matching funds, and method of calculation. Please include any explanation of impact if funds are not received. If new positions have been requested, explain why existing vacancies are not sufficient.*





AGENCY NAME:

South Carolina Department of Probation, Parole &amp; Pardon Services

AGENCY CODE:

N080

SECTION:

66

## SUMMARY

**IT Bandwidth (620,000 Cost Savings)**

Demand for additional data connectivity, bandwidth, and internet access continues to increase for SCDPPPS' 55 sites across the state. This is due to additional requirements imposed by the equipment, systems, and services used by Field Operations, Victim Services, and Parole Board Support staff to perform their job duties.

Current challenges include LiveScan upgrades, increased mobility of law enforcement Agents, system performance degradation because of increased utilization of body cameras, Voiceover IP phone implementation at some county offices, and video/audio required for Parole Board and Victims Services remote site teleconferencing.

Not receiving this funding would impede the Agency's ability to expand and maximize its services to the Courts, Board of Pardons and Paroles, victims and the community. The Agency must optimize its system performance to ensure consistent and dependable services for its day-to-day operations in these critical areas.

**Agent Vehicle Support Plan (\$757,512 Cost Savings)**

The loss of funds for the Agent Vehicle Support Plan would be detrimental to the department's ability to be fully operational in several ways. Agents would not have the necessary transportation to conduct assignments such as home visits, employment verification, offender extraditions, warrant service and response to global positioning system (GPS) alerts. Also, vehicles serve to streamline the special assignment deployment process, including emergency responses to hurricane evacuations, lane reversals, law enforcement assistance at Bike Week and State House demonstrations. Without the use of these vehicles, deployments could potentially be impacted and SCDPPPS will be unable to meet its mission.

*Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations and provide the method of calculation for anticipated reductions. Agencies should prioritize reduction in expenditures that have the least significant impact on service delivery.*

AGENCY COST  
SAVINGS PLANS

The agency will look at other options for staff attending paid training such as:

- 1) Pay training registration every other year
- 2) Research free training opportunities
- 3) Limited use of temporary personnel

**Total Projected Savings: \$50,000**

*What measures does the agency plan to implement to reduce its costs and operating expenses by more than \$50,000? Provide a summary of the measures taken and the estimated amount of savings. How does the agency plan to repurpose the savings?*

AGENCY NAME:

South Carolina Department of Probation, Parole and Pardon Services

AGENCY CODE:

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**FORM F – REDUCING COST AND BURDEN TO BUSINESSES AND CITIZENS****TITLE****Taxpayer Savings due to Sentencing Reform Implementation***Provide a brief, descriptive title for this request.***EXPECTED SAVINGS TO BUSINESSES AND CITIZENS****Sentencing Reform Implementation**= Cost avoidance of taxpayer dollars of \$52,068,703 since 2010*What is the expected savings to South Carolina's businesses and citizens that is generated by this proposal? The savings could be related to time or money.***FACTORS ASSOCIATED WITH THE REQUEST****Mark "X" for all that apply:**☐

Repeal or revision of regulations.

☐

Reduction of agency fees or fines to businesses or citizens.

☒

Greater efficiency in agency services or reduction in compliance burden.

☐

Other

**METHOD OF CALCULATION****Sentencing Reform Savings**

Through rehabilitative efforts, SCDPPPS has sent 1,943 fewer offenders to prison, compared to 2010 numbers, creating a tax cost avoidance of \$52,068,703 as of November 2018. SCDPPPS utilizes a 2-page formula/model designed by the VERA Institute of Justice to calculate the cost avoidance to SC Department of Corrections each year. These cost savings are due to SCDPPPS's successful implementation of sentencing reform. A more detailed explanation of the method of calculation is located on pages 22 and 23 of the 2018 SCDPPPS Report to the Sentencing Reform Oversight Committee: <https://www.dppps.sc.gov/content/download/169830/3865404/file/SROC+Report+11+30+2018+FINAL.pdf>

*Describe the method of calculation for determining the expected cost or time savings to businesses or citizens.***REDUCTION OF FEES OR FINES**

Not applicable.

*Which fees or fines does the agency intend to reduce? What was the fine or fee revenue for the previous fiscal year? What was the associated program expenditure for the previous fiscal year? What is the enabling authority for the issuance of the fee or fine?***REDUCTION OF REGULATION**

Enabling authority: Title 24, Chapter 28 of State Code of Laws mandates SCDPPPS to carry out sentencing reform implementation.

*Which regulations does the agency intend to amend or delete? What is the enabling authority for the regulation?*

Through the use of evidence-based practices and revision of its rehabilitative efforts, SCDPPPS has sent 1,943 fewer offenders to prison, compared to 2010 numbers, creating a taxpayer cost avoidance of \$52,068,703 as of November 2018.

From FY 2010 through FY 2018, SCDPPPS has experienced a 60% reduction in violation of compliance revocations (probation rules), and there has been a 48% reduction in new offense revocations over that same time period. SCDPPPS is also a national leader in case closures; the department has an 81% successful probation closure rate (offender completion of supervision without being revoked to prison or jail) - compared to the national average of 60%. And PPP has an 83% successful closure rate among parolees - compared to the national average of 61%.

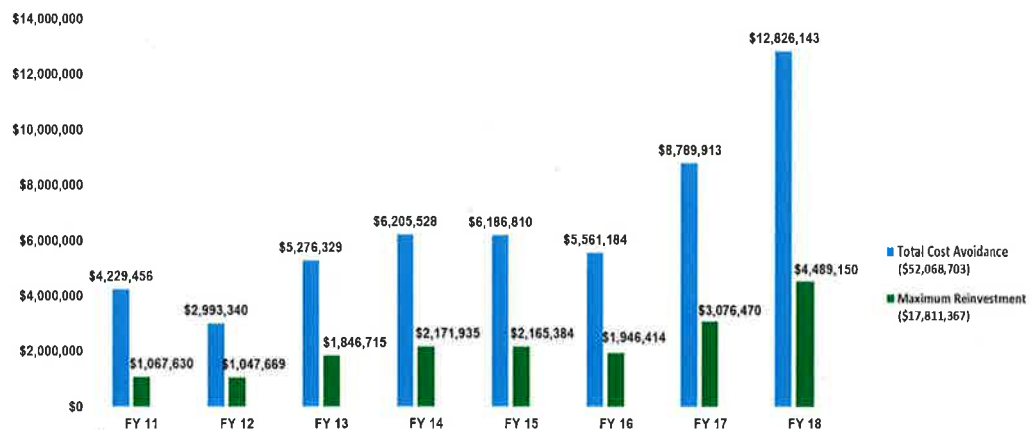
These very positive statistics have had an enormous impact on South Carolina's citizens. Offenders who are diverted from prison and allowed to remain in the community save taxpayers money through reduced incarceration fees and averted court costs. The average daily cost to supervise an offender on standard probation is \$4.22, compared to the average daily cost of \$70.78 to supervise an inmate at SCDC.

SCDPPPS's sentencing reform efforts continue to have a widespread effect on the state's economy. Enabling offenders to remain in the community can create new jobs, and offenders who reenter the workforce often work in occupations that supplement the current workforce.

## SUMMARY

SCDPPPS is a responsible steward of South Carolina taxpayer dollars, reducing the need for expansion of government programs and increased taxes through the implementation of sentencing reform mandates.

*Cost Avoided to Taxpayers and Maximum SCDPPPS Reinvestment for Sentencing Reform Implementation*



*Provide an explanation of the proposal and its positive results on businesses or citizens. How will the request affect agency operations?*



# S.C. Department of Probation, Parole & Pardon Services

## FY 2018-19 Carry Forward Information

Fund Number	Fund Title	FY 2019 Ending Cash Balance	Current Cash as of 1/03/2020	Carry Forward Authority	Describe in detail why the agency needs to carry forward a balance greater than one-sixth (16.5% = 60 days) of the funds identified as total expenditures for the prior fiscal year
10010021	STATE CARRY FORWARD	\$ 3,372,231.00	1,131,971	Proviso 117.23	Collection of fees from Offenders varies from month to month. Carryforward is needed to maintain sufficient cash flow to meet monthly payroll and the Agency's operating expenditures.
30350000	OPERATING REVENUE	\$1,280,970	372,659	66.1; 66.2; 66.5; 14-1-204; 24-21-87; 24-21-100; 24-21-80; 24-21-85	Carry-forward funds are required to cover salaries, contributions, and operating expenditures not fully supported by the Agency's revenue generated during the first quarter of the fiscal year.
39480000	OMNIBUS CRIM ACT1985	\$258,058	127,004	14-1-206; 14-1-207; 14-1-208	Carry-forward funds are required to cover salaries, contributions, and operating expenditures not fully supported by the Agency's revenue generated during the first quarter of the fiscal year.
32690000	SUPER FURLOUGH REV	\$476,923	356,638	24-21-80	Carry-forward funds are required to cover salaries, contributions, and operating expenditures not fully supported by the Agency's revenue generated during the first quarter of the fiscal year.
32730000	DACOR-ADMIN FEE	\$1,012,290	473,307	24-21-490 (B)	Carry-forward funds are required to cover salaries, contributions, and operating expenditures not fully supported by the Agency's revenue generated during the first quarter of the fiscal year. These funds are restricted and used to support victims related programs & activities.
34650000	SEX OFFENDER MONITOR	\$163,666	131,598	66.4	This fund is restricted revenue that can only be used for the Sex Offender Monitoring Program. The revenue generated is to maintain the Electronic Monitoring Device which monitors the Sex Offenders.
34180000	IGNITION INTERLOCK	\$620,594	533,419	56-5-2941	This program is restricted to the expenditures (Salaries, contributions, operating expenses) related to the IID program and mandates as required.
<b>OTHER FUNDS (Earmarked) TOTAL</b>		<b>7,184,731</b>	<b>3,126,596</b>		



# S.C. Department of Probation, Parole & Pardon Services

## FY 2019-20 FTE Information

	Authorized FTE's			Filled FTE's			Vacancies			
Program	State	Other	Program Total	State	Other	Federal	Program Total	State	Other	Program Total
Administration	21	34	55	17	25	0	42	4	1	5
Offender Supervision	446	116	562	441.5	99.5	0	541	39.75	8	47.75
Sex Offender Monitoring	54	0	54	51.5	1	0	52.5	4.25	0	4.25
Sentencing Reform	52	0	52	25.5	3	0	28.5	2	0	2
Re-entry Programs	0	6	6	3	4	0	7	0	0	0
Parole Board Operations	30	15	45	28	13	0	41	1	2	3
Agency FTE Total	603	171	774	566.5	145.5	0	712	51	11	62
Temporary Employees				3.2	6	0.8	10			
Parole Board			0	6	0	0	6			
Agency Employee Total	603	171	774	575.7	151.5	0.8	728	51	11	62